

INTERNAL ASSIGNMENT QUESTIONS

M.A. (Public Administration) Semester II

2025



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR
Prof. G.B. Reddy
Hyderabad – 7 Telangana State

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of M.A. Public Administration Semester II has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **30 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **29-03-2025** and obtain proper submission receipt.

ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only HAND WRITTEN ASSIGNMENTS will be accepted and valued.

Methodology for writing the Assignments (Instructions) :

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. SEMESTER (I, II, III & IV) :
5. TITLE OF THE PAPER :
6. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **29-03-2025** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

DIRECTOR

M.A. PUBLIC ADMINISTRATION – SEMESTER II

INTERNAL ASSESSMENT

PAPER - I: ADMINISTRATIVE THEORY - II

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Write a note on Neo – Taylorism.
2. Write a Critical comment on the Human Relations Movement.
3. Discuss the importance of informal organisation in formal Organisation.
4. Explain the relevance of the two factor theory of Herzberg.
5. Comment on the Likert contribution to the organizational management.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks)

2x10=20

1. What is self - actualization ? How a self – actualized person is motivated.
2. Explain the concept of constructive conflict and identify the methods to resolve the conflict as discussed by Follett.

M.A. PUBLIC ADMINISTRATION – SEMESTER II

INTERNAL ASSESSMENT

PAPER - II: Indian Administrative System - II

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks) 5x2=10

1. Social context of Indian Administrative System.
2. System Role of Finance Commission India.
3. Recommendations of Right to Information Act.
4. LOKPAL.
5. National Development Council (NDC).

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks) 2x10=20

1. Briefly explain on continuity and Changes in Indian Administration.
2. Explain on Centere – State Relations.

M.A. PUBLIC ADMINISTRATION – SEMESTER II

INTERNAL ASSESSMENT

PAPER - III: Comparative Public Administration - II

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks) 5x2=10

1. Write about the basic characteristics of Development Administration.
2. Identify the difference between conventional and development administration.
3. Explain the Important characteristics of Inclusive development.
4. Write a short note on the administrative features of India.
5. Discuss in brief the concept of Development.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks) 2x10=20

1. Describe the role of bureaucracies and development administration in developing countries.
2. Is development administration, as propounded by Riggs, still relevant in the present context ? Explain.

M.A. PUBLIC ADMINISTRATION – SEMESTER II

INTERNAL ASSESSMENT

PAPER - IV: Financial Administration - II

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Write about the execution of Budget.
2. Discuss the Principles of Federal Finance.
3. Discuss the functions of Union Finance Commission.
4. Write about the role of Audit.
5. Discuss the functions of Committee on Public Undertakings.

SECTION - B

UNIT – II : Answer the following Questions (each question carries ten marks)

2x10=20

1. Elaborate various stages in the enactment of Budget.
2. Explain the role of C & AG of India as Auditor General.